



**BALTECH**  
**Board meeting**  
**Rector's Office, Tallinn University of Technology**  
**Tallinn, April 14, 2005, 08.00-12.00 hrs**

*Participants*

Mauri Airila, TKK  
Bruno Grasmanis, RTU  
Per Hagander, LTH  
Ivars Knets, RTU  
Jakob Kübarsepp, TTÜ, Chairman  
Lennart Nilsson, KTH  
Ulf Nilsson, LIU  
Ivars Neretnieks, KTH  
Vytautas Ostasevicius, VTU  
Algirdas Valiulis, VGTU

Toomas Käbin, Secretary

**Opening of the meeting**

The meeting was opened.

**Election of Chairman and Secretary**

Prof Jakob Kübarsepp was elected Chairman of the meeting.  
Toomas Käbin was elected Secretary of the meeting.

**Approval of protocol from November 23, 2004 board meeting**

The protocol was approved.

**Review of BALTECH and future visions from each university**

The discussion on BALTECH and the future visions from each university was a continuation of the same topic from the November 23, 2004 board meeting. Jakob Kübarsepp presented a wide range of topics that could be included in the future cooperation agenda. This agenda will be presented at the Rector's conference for approval. (Enclosure1).

*Decision*

It was decided that all topics, projects, seminars etc should focus around issues with a joint Nordic-Baltic interest.

### **Report from BALTECH Task Force Project Action Plan, Lennart Nilsson, KTH**

Lennart Nilsson reported from the BALTECH task force meeting in Riga in October. In general it is difficult to:

- get people engaged
- find funding
- coordinate the activities.

The Task Force dealing with transportation/Daniela Blumberga, has been the most active so far.

Lennart Nilsson suggested to put aside money from BALTECH to be used for FP6 applications. Further, Lennart Nilsson reminded of the possibilities to look through the CORDIS web-page in order to investigate open calls for applicable projects.

It is the responsibility of the Task Force coordinators to decide which calls to apply for.

Some projects of joint interest might be:

- Sustainable surface transport
- Trans National Technology Transfer
- Erasmus Mundus in General

#### *Decision*

It was decided to put aside money from BALTECH to be used for FP6 applications, according to Lennart Nilsson's ideas. Details will be worked out with Lennart Nilsson. Further, Ulf Nilsson/LIU and Mauri Airlila/TKK will investigate financing possibilities through seed money in Sweden and Finland.

### **EU6th Framework program funding, Ulf Nilsson, LIU**

Ulf Nilsson presented two possible BALTECH projects:

„The third life“ on how to assist elderly people  
and

„e-Government“, which has not yet been elaborated upon.

#### *Decision*

It was decided that the relevant researchers at the BALTECH universities will be approached in order to find out which project is most suitable and interesting. LIU is willing to write the application. The deadline is September 21, 2005. LIU is coordinating the activities

### **KTU Application on international master's program as submitted in October 2004**

The BALTECH application for FP6 money on international master's programs as submitted in October 2004 was rejected.

#### *Decision*

It was decided that the above application will be re-submitted on May 31, 2005, by Kaunas. In connection with this, it is important to start thinking of the FP7 and to focus on new joint BALTECH activities. FP7 will to an extensive part be related and connected

to EU Structural Fund money, thus it is important to try to connect the financing sources, ie the FP7 and the Structural Funds.

### **Budget overview**

Toomas Käbin presented the budget, which shows that spendings have been very modest and money is available for more activities. (Enclosure 2).

#### *Decision*

Toomas Käbin will present an action plan for the use of money with an emphasis on:

- student activities, mobility, joint programs, conferences.
- seed money for task-force meetings
- travel money
- Erasmus Mundus and similar projects

Further the money should be used for the administration of BALTECH. The rector's meetings are not covered by BALTECH.

### **Website**

Hedvi Valgemäe and Reigo Marosov of Tallinn Technical University presented the website project which has been worked out according to the ideas that emerged from the board meeting November 23, 2004. The idea is to make a user friendly web-site, which is based on functionality and topics rather than university specific. Each BALTECH university has been asked to provide input for the home page and to comment the project. So far reactions have only been received from Lithuania. All universities have been asked to appoint a person in charge of the home-page and who will later be responsible for updates and the communication with TTU. Riga has not yet appointed anyone.

#### *Decision*

TTÜ will finalize the project, which will be presented at the Rector's conference.

### **Presentation of revised statutes**

The revised statutes were presented, taking into account a more defined definition of the rights and obligations of the Rector's conference, the Board and the secretary.

#### *Decision*

The final version to be presented at and approved by the rector's conference in June 2005.

### **Rector's Conference in June**

At the last rectors conference in Helsinki on June 10, 2004, it was agreed that the 2005 meeting will take place in Lithuania in early June 2005.

#### *Decision*

Since all BALTECH rectors from Finland and Sweden will attend the Nordtek annual meeting in Odense on June 14, it was decided to accept the Nordtek invitation to attend their conference and to arrange the BALTECH rector's meeting for June 14, 2005.

**Date and contents of next conference**

Money and resources are available to arrange two conferences per year within the framework of BALTECH. A list of topics for future conferences was presented, whereby it was agreed that topics should focus on topics of joint Nordic-Baltic interest.

*Decision*

The rectors will be presented the list of topics for future conferences at the Rector's meeting in Odense, whereafter the Secretariat will implement the decisions and start planning for the next conference.

**Other issues**

No other issues were discussed

**Next board meeting**

The next board meeting will take place in Vilnius on October 28, 2005.

**The meeting was closed**

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Jakob Kübarsepp  
Chairman

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Toomas Käbin  
Secretary

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The board meeting was followed by the conference "Innovation and Industry Relations Within Education and Research"